

**DERBY RECREATION COMMISSION  
JOB DESCRIPTION**

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**Position Title:** Maintenance                      **Department:** Aquatics  
**Reports To:** Aquatic Director                      **Salary Range:** \$7.50-\$9.50/hour  
**Last Updated:** January 2010

**Position Summary:** Responsible for maintenance and upkeep of pool facilities and equipment.

**Qualifications:** Mature individual at least 17 years of age. Ability to manage time effectively, take initiative, communicate and be organized. Should maintain a certification in CPR/first aid. Must be able to pass a criminal background check. Policy available under employment at [www.derbyrec.com](http://www.derbyrec.com).

**Essential Job Functions (listing most important first):**

1. Be at the appropriate position and ready to begin duties promptly according to daily schedule.
2. Complete opening cleaning duties every day.
3. Observe and enforce all pool rules and regulations.
4. Be familiar with and participate in emergency action plans as needed.
5. Complete all assigned maintenance tasks to insure pool areas and pool deck/guardroom are kept clean, neat, and orderly.
6. Report to supervisor when materials or supplies are needed.

**Additional Functions:**

1. Attend staff meetings as required.
2. Responsible for attending all in-service meetings.
3. Assist in completion of reports as needed.
4. Other tasks assigned by supervisor.

**EDUCATION:**

**EXPERIENCE:** Previous maintenance experience desirable.

PHYSICAL REQUIREMENTS: Functions may be performed in an environment that may cause exposure to sun and substances such as chlorine. Need to have the ability to see and hear, sit stand, stoop, bend and walk about. Must possess an audible voice for communication and ability to up to 50 pounds.

Exempt/**Non Exempt**      Full-Time/**Part-Time**      Permanent/Temporary/**Seasonal**

***LIMITATIONS AND DISCLAIMER***

The above job description is meant to describe the general nature and level of work being performed; it is not intended to be construed as an exhaustive list of all responsibilities, duties and skills required for the position. All job requirements are subject to possible modification to reasonably accommodate individuals with disabilities.

This job description in no way states or implies that these are the only duties to be performed by the employee occupying this position. Employees will be required to follow any other job-related instructions and to perform other job-related duties requested by their supervisor in compliance with Federal and State Laws.

Requirements are representative of minimum levels of knowledge, skills and/or abilities. To perform this job successfully, the employee must possess the abilities or aptitudes to perform each duty proficiently. Continued employment remains on an "at-will" basis.