



**DERBY RECREATION COMMISSION
APPLICATION FOR EMPLOYMENT
An Equal Opportunity Employer**

Name: _____ Today's Date: _____

Address: _____ City/State: _____ Zip: _____

Phone: (H) _____ (C) _____ Email: _____

Social Security #: _____ - _____ - _____

EMPLOYMENT DESIRED: (Check all that apply)

<input type="checkbox"/> Aquatics	<input type="checkbox"/> Art Center
<input type="checkbox"/> Sports Official/Scorekeeper	<input type="checkbox"/> Childcare or Youth Recreation Station
<input type="checkbox"/> Fitness Staff/Class Instructor	<input type="checkbox"/> Administration
<input type="checkbox"/> Rec Center Staff	<input type="checkbox"/> (Other) _____

Have you ever been convicted of a felony? (please circle) Yes No

If hired, what date will you be able to start work? _____

Are you available to work:

Full-Time _____ Part-Time _____ Flexible _____ Nights _____ Weekends _____

Please list any specific times that you cannot work due to other obligations (such as classes):

SKILLS AND QUALIFICATIONS:

Please list any Certifications, Licenses, Skills, Training, or Awards that you currently hold that would be of importance to your position (i.e. CPR, 1st Aid, Officiating, AEA, etc.)

Please list any computer software are you familiar with and efficient in using. (i.e. Excel, Microsoft Publisher, etc.)

EDUCATION:

Name and Location of School	Degree/Diploma	Graduation Date
-----------------------------	----------------	-----------------

EMPLOYMENT HISTORY:

Present Or Last Position: _____ From: _____ To: _____

Employer: _____ Supervisor: _____

Address: _____ Phone: _____

Responsibilities: _____

Salary: _____ Reason for Leaving: _____

=====

Previous Position: _____ From: _____ To: _____

Employer: _____ Supervisor: _____

Address: _____ Phone: _____

Responsibilities: _____

Salary: _____ Reason for Leaving: _____

May We Contact Your Present or Past Employer(s)? Yes ____ No ____

REFERENCES: Please list three people (not related to you) and provide name, address and phone number.

- | | | |
|----------|----------|----------|
| 1. _____ | 2. _____ | 3. _____ |
| _____ | _____ | _____ |
| _____ | _____ | _____ |
| _____ | _____ | _____ |

PERSONAL INTERESTS:

Hobbies and Extra-Curricular Activities: _____

Honors, Awards, or Leadership Positions Held: _____

I CERTIFY THE INFORMATION GIVEN IN THIS APPLICATION IS TRUE AND COMPLETE TO THE BEST OF MY KNOWLEDGE. I AUTHORIZE INVESTIGATION OF ALL STATEMENTS CONTAINED IN THIS APPLICATION AS MAY BE NECESSARY IN ARRIVING AT AN EMPLOYMENT DECISION. I ACKNOWLEDGE THE DERBY RECREATION COMMISSION RESERVES THE RIGHT TO TEST APPLICANTS AND EMPLOYEES FOR THE PRESENCE OF DRUGS AND/OR ALCOHOL AT IT'S DISCRETION.

IN THE EVENT OF EMPLOYMENT, I UNDERSTAND THAT FALSE OR MISLEADING INFORMATION GIVEN IN MY APPLICATION OR INTERVIEWS MAY RESULT IN DISCHARGE. I UNDERSTAND, ALSO, THAT IF EMPLOYED I WILL BE REQUIRED TO ABIDE ALL RULES AND REGULATIONS OF THE DERBY RECREATION COMMISSION.

Signature: _____ Date: _____